

BYLAWS LOWCOUNTRY PHI BETA KAPPA ASSOCIATION

Article I--NAME

This Association is a constituent member of the Phi Beta Kappa Society and shall be known as the Lowcountry Phi Beta Kappa Association or the Beta Association of South Carolina.

Article II--PURPOSE

The purpose of this Association is to further the ideals of Phi Beta Kappa by encouraging friendship, scholarship, and cultural interests in the Lowcountry of South Carolina.

Article III--MEMBERSHIP

Every member of Phi Beta Kappa residing in the Lowcountry area of South Carolina is eligible for membership in this Association. No one who is not a member of Phi Beta Kappa shall be eligible for membership in this Association.

Article V—OFFICERS AND DIRECTORS

Section 1. A Board of Directors, consisting of the four officers of the Association, the immediate Past President and three Members at Large, shall have charge of the affairs of the Association, subject to these Bylaws and to any specific directive of the Association. Meetings of the Board of Directors shall be held upon the call of the President, or upon the signed request of four Board members.

Section 2. The officers of this Association shall be: a President, a Vice President, a Secretary, and a Treasurer.

Section 3. Officers and Members at Large shall be elected biennially, in odd numbered years, by majority vote of members present at the annual meeting. Officers and Members at Large shall serve a two-year term and may be re-elected for one additional consecutive term to the same office. The term of office shall begin on July 1 in the year of election.

Section 4. The President (or in his/her absence, the Vice President) shall preside at all meetings. The President shall exercise the usual functions of a presiding officer, shall appoint all committees that may be deemed desirable and created by the Board of Directors of the Association, and shall perform such other duties usually pertaining to that office. Should a vacancy occur in the office of Vice President, Treasurer, or Secretary, or one of the elected directors, whether due to resignation, death, or other reason, the President may appoint a replacement, subject to confirmation of the Board of Directors. The appointed officer or member shall serve until the next annual meeting, at which time the members of the Association shall vote to fill the position for the remainder of the original two-year term or for a full term if the regular biennial election of officers is being held. When a regular election is being held, an appointed officer continues to serve until July 1.

BYLAWS LOWCOUNTRY PHI BETA KAPPA ASSOCIATION

Section 5. The Vice President shall perform the duties of the President during his/her absence. In addition, the duties of the Vice President shall include responsibility for programs. Should a vacancy occur in the office of the President due to resignation, death or other reason, the Vice President shall become the President and the office of Vice President may then be filled as provided in Section 5. When the Vice President has become President due to a vacancy, he/she shall serve until the next annual meeting at which time the members of the Association shall vote to fill the position for the remainder of the original two-year term, unless the regular biennial election of officers is being held.

Section 6. The Secretary shall keep an accurate record of all proceedings of the Association; shall take charge of the records and papers, and conduct the correspondence of the Association; shall give to all members due notice of all meetings; and shall perform such other duties usually pertaining to that office.

Section 7. The Treasurer shall keep an accurate account of the financial transactions of the Association; shall render bills for and collect all money due the Association; shall pay out such sums as may be directed by the Association or the Board of Directors, and shall make a report of the financial condition of the Association at the annual meeting and at meetings of the Board of Directors. Responsibility for membership shall lie with the Treasurer who, as directed by the Board, shall periodically notify all Phi Beta Kappa members residing in the Lowcountry area of their eligibility for membership in the Association.

Section 8. The duties and responsibilities of the Members at Large shall be assigned by the President.

Section 9. At least two months before the annual meeting in odd numbered years, the President shall appoint a Nominating Committee of three members. The Nominating Committee shall nominate officers for the ensuing term and present its nominations in writing to all members of the Association at least fifteen (15) days before the annual meeting. The same shall occur in even-numbered years if a special election is needed to fill vacancies of officers or Members at Large.

Article V-- MEETINGS

Section 1. The annual meeting of the Association shall be held in the spring of each year. The Board of Directors shall also arrange for at least two other regular meetings of the Association during the year. Special meetings may be called at any time by a majority of the Board of Directors.

Section 2. At each annual meeting, the treasurer shall make a report of the financial condition of the Association. A report of membership and programs shall also be made.

**BYLAWS
LOWCOUNTRY PHI BETA KAPPA ASSOCIATION**

Section 3. The regular election of officers and Members at Large shall occur at the annual meeting in odd-numbered years; a special election to fill officer or Member at Large vacancies shall be held at annual meetings in even-numbered years as necessary.

Article VI--DUES

Section 1. Membership dues in the Association shall be paid annually at a rate set by the Board of Directors and reported to the Association.

Section 2. The fiscal year of the Association will be from July 1 to June 30 of the civil calendar.

Section 3. Special assessments may be levied by a two-thirds of the Association members present at any regular or special meeting of the Association with the notice of the meeting at least fifteen (15) days in advance of the meeting.

Article VII--AMENDMENTS

These bylaws may be amended by the affirmative vote of two-thirds of the members present at any regular or special meeting of the Association, provided that copies of the proposed amendments(s) are sent to all members of the Association at least fifteen (15) days in advance of the meeting, and that such amendments be forwarded to the Committee on Associations of the Phi Beta Kappa Society, for final approval by the Senate of the Phi Beta Kappa Society. Upon adoption and approval, copies of the amended bylaws shall be distributed to all members of the Association and the Phi Beta Kappa Society.

Approved by Lowcountry Phi Beta Kappa Association at annual meeting: April 19, 2004
Approved by Phi Beta Kappa Committee on Associations: June 24, 2004
Approved by Phi Beta Kappa Senate: June 26, 2004
Edited for Grammatical errors: March 30, 2023